

**Guide to the Records of the Massachusetts
Institute of Technology Office of the President
AC.0276**

Records of Vice President Constantine B. Simonides

Finding aid prepared by Elizabeth Phillips

This finding aid was produced using the Archivists' Toolkit

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Summary Information

Repository	Massachusetts Institute of Technology. Institute Archives and Special Collections
Creator	Massachusetts Institute of Technology. Office of the President
Title	Massachusetts Institute of Technology, Office of the President, records of Vice President Constantine B. Simonides
Date [inclusive]	1960-1995
Extent	66.0 cubic feet (61 record cartons, 12 manuscript boxes, 2 flat boxes, 1 oversize folder)
Location	Materials are stored off-site. Advance notice is required for use.
Language	English

Citation

Massachusetts Institute of Technology, Office of the President, Records of Vice President Constantine B. Simonides, AC 276, box X. Massachusetts Institute of Technology, Institute Archives and Special Collections, Cambridge, Massachusetts.

Historical note

In the early years of the Institute, the governing board consisted of the president, treasurer, secretary, and four Corporation members who, as officers of the Institute, bore the title of vice president. In 1870, MIT president John D. Runkle simplified MIT's corporate organization to a president, a treasurer, and a secretary.(1)

The office of senior vice president was re-introduced in 1932, when Vannevar Bush was appointed vice president, serving in that position from 1932 to 1939. James R. Killian (acting president 1943-1946) and Julius A. Stratton (appointed vice president and provost in 1952) had similar responsibilities.

With the growth of MIT in the post-World War II period, and after the appointment of James Killian as president in 1948, MIT's central administration became more complex and less centralized, and a number of vice presidencies were created to oversee various aspects of academics and administration. In 1970, President Howard Johnson appointed his assistant Constantine Simonides vice president and assistant to the president, and in July 1971 Simonides was appointed vice president in the office of the president. At that time the administrative organization of MIT also included a vice president, organization services; vice president, operations; vice president, academic administration; vice president and secretary; vice president and treasurer; and vice president for research. Constantine Simonides served as the senior vice president until his death in April 1994. While serving in that position, Simonides concurrently served as secretary of the MIT Corporation, a position he was elected to in 1985.(2)

As vice president, Constantine Simonides assisted the president and chancellor with institutional organization and planning, oversaw studies of academic programs and operations, and was responsible for Institute Information Services (now Public Relations Services), the MIT Press.(3) and the Medical Department.(4) Simonides was deeply involved with the governing bodies of the Institute; he was responsible for "coordination, agenda development, and supervision of staff support for the Institute's academic councils and committees, and the senior executive group."(5) He served on the Academic Council, the Administrative Council, the Committee on Educational Policy (later known as the Faculty Policy Committee), and the Faculty Council, as well as serving as secretary of the Executive Committee of the Corporation. Simonides also attended meetings of department heads, faculty meetings, and meetings of the Information Group. In 1980, with the retirement of John Wynne, vice president for administration and personnel, Simonides took on added responsibilities. These included senior responsibility for human resources and oversight of admissions, career planning and placement, student financial aid, student affairs, and athletics.(6)

After Simonides' death, his areas of responsibility were split up among various members of the administration. Personnel matters became the responsibility of Joan F. Rice, formerly director of personnel, who was named vice president of human resources. Kathryn Willmore, executive assistant to the president, succeeded Simonides as secretary of the Corporation. James J. Culliton, vice president for financial operations, was named vice president for administration. In his new role, Culliton was responsible for heading the Office of Admissions, Career Services and Preprofessional Advising, the Department of Athletics, and the Medical Department.(7)

In 1998 President Charles M. Vest created the Office of Executive Vice President to be responsible for the overall leadership, management, and organization of the Institute's administrative and financial affairs. The executive vice president serves on the Academic Council, the Administrative Systems and Policies Coordinating Council, the Budget and Finance Steering Group, the Building Committee, the Committee for Review of Space Planning, the Communication and Coordination and Planning Group, and the Town and Gown Committee, and participates in meetings of the Auditing, Executive, and Investment Committees of the MIT Corporation.(8) John R. Curry served as executive vice president from 1998 to 2005.

Constantine B. Simonides was born in Athens, Greece. He attended high school in the city until age seventeen, at which time he came to the United States as an exchange student to attend St. Andrew's School in Delaware. He entered MIT as a freshman in 1952, and later transferred to Boston University, where in 1958 he received a bachelor of arts degree in economics. In 1960, he received a master's degree from Harvard University in business administration. Later that year, Simonides began a life-long career at MIT. He was first appointed assistant to the director of the summer session, and in 1962 became assistant director of International Programs at the Sloan School of Management. In 1964 he was appointed assistant to the dean of the Sloan School, and in 1966 was appointed assistant to MIT President Howard Wesley Johnson. In 1971, President Johnson appointed Simonides vice president, and in 1985, Simonides was elected secretary and *ex officio* member of the MIT Corporation. He served as vice president of the Institute and secretary of the Corporation until his death in 1994.(9)

Notes

- (1) Julius A. Stratton and Loretta Mannix, *Mind and Hand* (Cambridge, MA: MIT Press, 2005), p.238-239.
- (3) Jerome B. Wiesner, letter to the MIT community, *Tech Talk*, June 30, 1971, p.1.
- (4) Massachusetts Institute of Technology, *Report of the President*, 1970/1971, p.377.
- (5) Jerome B. Wiesner, letter to the MIT community, *Tech Talk*, 30 June 1971, p.1.
- (6) "Wynne to leave MIT, Reorganization to Expand Simonides' Responsibilities," *Tech Talk*, 27 February 1980, p.1, 8.
- (7) Stacey E. Blau, "Administration Reshuffled After Simonides' Death," *The Tech*, 7 February 1995, p.7.
- (9) "A Gathering to Remember Constantine B. Simonides," 16 May 1994, box 36, Office of the Vice President (Simonides), Records, 1960-1994 (AC 276), Institute Archives and Special Collections, MIT Libraries.

Scope and Contents of the Collection

Beginning Work at MIT

Constantine B. Simonides began at MIT as the assistant director of the summer session, a post he held from 1960 to 1962. During that time, he acted as the assistant to the director of admissions; a small set of records documents his 1961 and 1962 recruitment visits to high schools in Florida and Georgia (box 58).

When MIT celebrated its centennial in 1961, Simonides was appointed centennial executive assistant. As such, he assisted with the coordination of the centennial convocations and of the International Conference on Scientific and Engineering Education. The centennial celebrations are documented largely in AC 174 (Centennial Week. Records, 1949-1961), but Simonides' chronological correspondence files from 1961 (box 46) contain many references to his work on this event.

Sloan School of Management

From 1962 to 1966, Simonides held a series of posts at MIT's Sloan School of Management. He was assistant director of International Programs from 1962 to 1964, then assistant to Howard W. Johnson, dean of the Sloan School, and finally assistant dean of the Sloan School until 1966. During this time, he was heavily involved with the administration of the Fellows in Africa and the Fellows in Latin America programs, both of which sent business professionals to act as governmental advisors in newly-independent nations. These two programs are well documented through administrative materials and correspondence with the fellows (box 30). Simonides' years at Sloan are documented in a more general way by his chronological correspondence files (Series III) and by a small set of files marked "Sloan School of Management Archives" (box 21).

Assistant to the President

In 1966, Howard W. Johnson was elected president of MIT. Simonides served on the Operating Group of the Inaugural Committee; the bulk of the inauguration records have been separated from AC 276 and moved to AC 36 (Records of the Inaugural Committee, 1900-1980), Series II, but some documentation of Simonides' work on the inauguration can be found in the correspondence files from that year (box 47). Johnson appointed Simonides assistant to the president, a post Simonides held until 1970. The records of this period include working files for Howard Johnson's speeches, which contain annotated drafts and correspondence (boxes 18-19).

The records from this period also reflect the MIT community's response to the Vietnam War and to MIT's relationship to the federal government, especially to the Department of Defense and the armed forces. As Johnson's assistant, Simonides was a member of a group of faculty and administrators who worked to monitor and defuse potentially volatile political situations on campus during the late 1960s and early 1970s ; these efforts are documented through extensive clipping files (box 25, 27), photographs (Series VI, boxes 62-63), correspondence (boxes 29-30), and reports of eyewitnesses to campus events (box 29).

Vice President

In 1970, President Howard Johnson appointed his assistant Constantine Simonides as vice president and assistant to the president, and in July 1971 Simonides was appointed vice president in the office of the president. He remained vice president until his death in 1994, and after Johnson he worked with three MIT presidents: Jerome B. Wiesner (1971-1980), Paul E. Gray (1980-1990), and Charles M. Vest (1990-2004). The bulk of the collection documents Simonides' years as vice president (1970-1994). His

involvement with Institute governance is reflected in copious annotated committee minutes and notes (Series I, boxes 1-11).

1970-1980

Simonides' first decade as vice president was marked by student and faculty protests, a slowing in the development of research programs, and funding cuts throughout the Institute. Changes in research funding and academics are well documented by the committee files in Series I. Protests and campus activism are documented in correspondence and clipping files in Series II (Subject files) under the headings Activism, Campus unrest, and Disruption; Series VI (Photographs) also documents some of the protests held on campus. The early 1970s also saw the culmination of the work done by the faculty-led Commission on MIT Education, which undertook a comprehensive review of MIT's undergraduate curriculum (boxes 28, 60).

In addition to the political issues of the 1960s and 1970s, the social issues of the time are documented in Simonides' records. MIT's increased involvement with community affairs projects, especially those related to minority education and inner-city housing, is reflected in a large set of funding proposals and fund raising requests (boxes 9-13, restricted). Feminism and women's issues are documented in correspondence and in the minutes of working groups (boxes 29, 45-46), as well as in the records of the MIT/Wellesley cross-registration program (box 45). Minority issues and affirmative action are documented through correspondence, hiring records, and clipping files.

1980-1994

During the 1980s, MIT conducted studies of its admissions and financial aid practices (boxes 51, 42), debated the issue of tenure for non-academic instructors (boxes 8, 52), and revised its policies on health care coverage (box 56) and on the governance of the Medical Department (boxes 54-55). The Lab for Computer Science launched Project Athena (boxes 14, 28) to explore the uses of computers in academic life, and administrative offices examined potential uses for office automation (box 40). A wide cross-section of MIT was involved with Project Daedalus, an exploration of human-powered flight; Simonides, a native speaker of Greek, took part in Athens-based public relations for the Daedalus' 1988 flight from Crete to Santorini (box 28). Around this time, the administration was also considering its response to the struggle against apartheid in South Africa (boxes 41-42). Series II (Subject files) documents MIT's activities during the 1980s through correspondence, minutes, reports, and photographs.

For the last years of his vice presidency, Simonides defended MIT's policy on student financial aid. Along with the rest of the MIT administration, he was occupied with the United States government's legal action against MIT and other private colleges and universities whose financial aid practices the government believed to be in violation of the Sherman Antitrust Act (boxes 32-39, 61). MIT continued to pursue the case after the other colleges and universities dropped out; the case went to trial in 1992. The United States District Court ruled against MIT, but MIT appealed, and in 1993, the United States Department of Justice agreed to drop the case. Series V, Subseries A (Legal files, U.S. v. Brown et al.) contains the records of the case.

Other items of note in the collection include a small set of photographs of the Blizzard of 1978 (box 28), one box of Simonides' personal correspondence (Series III., box 36), a set of completed surveys sent by outside institutions (boxes 58-60), and a group of files documenting MIT's development of or amendments to official Institute policies (box 40).

Administrative Information

Publication Information

Massachusetts Institute of Technology. Institute Archives and Special Collections Copyright 2005

Revision Description

2009

Access note

The collection is open for research; however, in accordance with MIT policy, much of the material in this collection is restricted. Corporation records are restricted for 50 years, fund raising information for 75 years, legal files for 75 years, and personnel information for 75 years. Please consult the reference archivist for restriction information on specific folders.

Intellectual Property Rights

Access to collections in the Institute Archives and Special Collections is not authorization to publish. Separate written application for permission to publish must be made to the Institute Archives. Copyright of some items in this collection may be held by respective creators, not by the creating office.

Related Materials

Related Materials in the Institute Archives

MIT. Office of the Secretary of the Corporation. Records, 1861 - .(AC131)

MIT. Office of the Chairman of the Corporation (Johnson). Records, 1965-1983. (AC 118)

MIT. Office of the President (Wiesner). Records, 1965-1983. (AC 8)

MIT. Office of the President and Chancellor (Paul Gray). Records, 1972-1990. (AC 180)

MIT. Office of the Vice President for Financial Operations (Cowen and Culliton). Records, 1964-1994. (AC 133)

MIT. Office of the Vice President for Administration (Culliton). Records, 1984-1997. (AC 554)

MIT. Office of the Vice President for Administration and Personnel. Records of the Assistant, 1969-1972. (AC 416)

MIT. Academic Council. Records, 1961- . (AC 61)

MIT. Committee on Educational Policy. Records, 1962-1985. (AC 97)

MIT. Centennial Week. Records, 1949-1961. (AC 174)

MIT. Inaugural Committee. Records, 1900-1980. (AC 36)

Controlled Access Headings

Corporate Name(s)

- Massachusetts Institute of Technology. Office of the President

Personal Name(s)

- Simonides, Constantine

Subject(s)

- Massachusetts Institute of Technology--History

Committee Files

Collection Inventory

Series 1. Committee Files

Scope and Contents note

Contains correspondence, annotated minutes and supplemental materials related to Academic Council, Administrative Council, Committee on Educational Policy, department heads' meetings, Faculty Council, Faculty Policy Committee, and Information Group. Arranged alphabetically by committee and in chronological order by academic year.

	Box	Folder
Academic Council 1966 Spring	1	1
Academic Council 1966 June to December	1	2-4
Academic Council, Andover Meeting 1966 July 21-22	1	5
Academic Council 1967 January to June	1	6-9
Academic Council, Steele Hill 1967 July 27-28	1	10
Academic Council 1967 July to December	1	11-12
Academic Council 1968 January to June	1	13-16
Academic Council, Steele Hill 1968 September 9-11	1	17
Academic Council, Endicott House 1968 September 20	1	18
Academic Council 1968 July to 1969 January	1	19-22
Academic Council 1969 February to June	1	23-24
Academic Council 1969 July to December	2	1-3
Academic Council, Bald Peak 1969 September 11-13	2	4

Committee Files

Academic Council 1970 January to June	2	5-8
Academic Council, Bald Peak Colony Club 1970 September 1-3	2	9-10
Academic Council 1970 July to 1971 June	2	11-16
Academic Council 1972	2	17-18
Academic Council, academic year 1972-1973	3	1-2
Academic Council, academic year 1973-1974	3	3-7
Academic Council, academic year 1974-1975	3	8-14
Academic Council, academic year 1975-1976	3	15-16
Academic Council, academic year 1976-1977	3	17
Academic Council 1976	4	1-3
Academic Council 1977	4	4
Academic Council, academic year 1977-1978	4	5-6
Academic Council, academic year 1978-1979	4	7
Academic Council, academic year 1979-1980	4	8
Academic Council, academic year 1980-1981	4	9
Academic Council, originals 1980 September to 1981 August	4	10
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Academic Council, academic year 1982-1983	4	12
Academic Council, academic year 1983-1984	4	13
Academic Council, academic year 1985-1986	4	14
Academic Council, academic year 1986-1987	4	15
Academic Council, academic year 1987-1988	4	16

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Academic Council, Academic Appointments Subgroup 1970-1975	4	19
Academic Council, Academic Appointments Subgroup 1976-1978	4	20
Academic Council, Academic Appointments Subgroup 1979-1980	4	21
Academic Council, Ad Hoc Committee on Community Relations	4	22
Academic Council, Administrative Data Processing Subgroup	4	23
Academic Council, Administrative Information Systems	4	24
Academic Council, Administrative Operations Subgroup	4	25
Academic Council, affirmative action, serious search, Salary Administration Subgroup, John M. Wynne 1977	4	26
Academic Council, Brown report	4	27
Academic Council, Committee for Research and Space Planning	4	28-29
Academic Council, Financial Aid Task Force 1980s	4	30-33
Academic Council, Long-Range Planning	4	34
Academic Council, Management Group	4	35-36
Academic Council, Operating Group	4	37
Academic Council, Staff Classification Subgroup	4	38
Academic Council, Subgroup for the Staff Salary Administration Program	4	39
Administrative Council, academic year 1965-1966	5	1
Administrative Council, academic year 1966-1967	5	2
Administrative Council, academic year 1967-1968	5	3
Administrative Council, academic year 1968-1969	5	4

Committee Files

Administrative Council, academic year 1969-1970	5	5
Administrative Council, academic year 1970-1971	5	6
Administrative Council, academic year 1971-1972	5	7
Administrative Council, academic year 1972-1973	5	8
Administrative Council, academic year 1973-1974	5	9
Administrative Council, academic year 1974-1975	5	10
Administrative Council, academic year 1975-1976	5	11
Administrative Council, academic year 1976-1977	5	12
Administrative Council, academic year 1977-1978	5	13
Administrative Council, academic year 1978-1979	5	14
Administrative Council, academic year 1979-1980	5	15
Administrative Council, academic year 1980-1981	5	16
Administrative Council, academic year 1981-1982	5	17
Administrative Council, academic year 1982-1983	5	18
Administrative Council, academic year 1983-1984	5	19
Administrative Council, academic year 1984-1985	5	20
Administrative Council, academic year 1985-1986	5	21
Administrative Council, academic year 1986-1987	5	22
Administrative Council, academic year 1987-1988	5	23
Administrative Council, academic year 1988-1989	5	24
Committee on Educational Policy before 1966	5	25
Committee on Educational Policy 1966 July to 1967 June	5	26-27

Committee Files

Committee on Educational Policy, summer meeting 1967 July 6-7	5	28
Committee on Educational Policy 1967 July to 1968 June	5	29-30
Committee on Educational Policy 1968 January to May	5	31-33
Committee on Educational Policy 1968 July to 1969 June	5	34-35
Committee on Educational Policy 1969 January to June	5	36-38
Committee on Educational Policy 1969 June to December	6	1-2
Committee on Educational Policy 1970 January to June	6	3-6
Committee on Educational Policy 1970 July to December	6	7
Committee on Educational Policy 1971 January to June	6	8-11
Committee on Educational Policy 1971 July to December	6	12-13
Committee on Educational Policy 1972 September to 1973 May	6	14
Committee on Educational Policy 1973 September to 1974 May	6	15
Committee on Educational Policy, academic year 1974-1975	6	16
Committee on Educational Policy, academic year 1975-1976	6	17
Committee on Educational Policy, academic year 1976-1977	6	18
Committee on Educational Policy, academic year 1979-1980	6	19
Committee on Educational Policy, review, academic year 1980-1981	6	20
Committee on Educational Policy, academic year 1980-1981	6	21
Committee on Educational Policy, academic year 1981-1982	6	22
Committee on Educational Policy, academic year 1982-1983	6	23
Committee on Educational Policy, academic year 1983-1984	6	24
Committee on Educational Policy, academic year 1984-1985	6	25

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Department heads, academic year 1981-1982	7	4
Department heads, academic year 1982-1983	7	5
Department heads, academic year 1983-1984	7	6
Department heads, academic year 1984-1985	7	7
Department heads, academic year 1985-1986	7	8
Department heads, academic year 1986-1987	7	9
Department heads, academic year 1987-1988	7	10
Department heads, academic year 1988-1989	7	11
Faculty Council, academic year 1965-1966	7	12
Faculty Council, academic year 1966-1967	7	13
Faculty Council, academic year 1967-1968	7	14
Faculty Council, academic year 1968-1969	7	15
Faculty Council, academic year 1969-1970	7	16-17
Faculty Council, academic year 1970-1971	7	18-19
Faculty Council, academic year 1971-1972	7	20
Faculty Council, academic year 1972-1973	7	21-22
Faculty Council, academic year 1973-1974	7	23-24
Faculty Council, academic year 1974-1975	7	25
Faculty Council, academic year 1975-1976	7	26
Faculty Council, academic year 1976-1977	7	27

Committee Files

Faculty Council, academic year 1977-1978	8	1-2
Faculty Council, academic year 1978-1979	8	3
Faculty Council, academic year 1979-1980	8	4
Faculty Council, academic year 1980-1981	8	5
Faculty Council, academic year 1981-1982	8	6
Faculty Council, academic year 1982-1983	8	7
Faculty Council, academic year 1983-1984	8	8
Faculty Council, academic year 1984-1985	8	9
Faculty Council, academic year 1985-1986	8	10
Faculty Council, academic year 1986-1987	8	11
Faculty Council, academic year 1987-1988	8	12
Faculty Council, academic year 1988-1989	8	13
Faculty Policy Committee (formerly Committee on Educational Policy), academic year 1985-1986	8	14
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Faculty Policy Committee, academic year 1987-1988	8	16
Faculty Policy Committee, academic year 1988-1989	8	17
Information Group 1971-1974	8	18
Information Group, academic year 1972-1973	8	19-20
Information Group, academic year 1973-1974	8	21
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Information Group, academic year 1980-1981	8	26

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Information Group, academic year 1983-1984	8	29
Information Group, academic year 1984-1985	8	30
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Information Group, academic year 1987-1988	8	33
Information Group, academic year 1988-1989	8	34

Series 2. Subject Files**Scope and Contents note**

Correspondence, photographs, clipping files. Subjects include: admissions, athletics, campus activism, career planning and placement, Commission on MIT Education, human resources, student financial aid, student affairs, Institute Information Services (now Public Relations Services), Institute policies, Medical Department, MIT Press, MIT/Wellesley program, Project Athena, Project Daedalus, Sloan School of Management International Programs. Arranged alphabetically.

	Box	Folder
A, miscellaneous	27	9
A 21, circular 1978-1979	24	19
ABC Project	19	31-32
Academic calendar	20	1
Academic calendar 1986-1987	20	2
Academic calendar 1985-1986	20	3
Academic calendar 1984-1985	20	4

Subject Files

Academic calendar 1981-1982	20	5
Academic calendar 1980-1981	20	6
Academic calendar 1979-1980	20	7
Academic calendar 1978-1979	20	8
Academic calendar 1976-1977	20	9
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Academic calendar before 1973-1974	20	12
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Accreditation, re-accreditation of MIT 1979	20	13
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Activism on campuses, USA, student demonstrations, backlash, conservative reaction	27	12
Activism on campuses, USA, student demonstrations, legislation, discipline, police, etc.	27	13
Activism on campuses, USA, Boston University	27	14
Activism on campuses, USA, Brandeis University	27	15
Activism on campuses, USA, Dartmouth College	27	16
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Activism on campuses, USA, Yale University	27	20
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Activism, MIT history 1970 January	27	23
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Activism, MIT history, special laboratories 1969-1970	27	33
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Admissions 1987	48	70
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Admissions 1993-1994	51	19
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Admissions budget 1986	51	10
Admissions budget 1985	51	11
Admissions budget 1984	51	12
Admissions budget 1983	51	13
Admissions budget 1981	51	14
Admissions office, serious search 1991	51	30
Admissions, admissions office 1982	48	62
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Admissions, admissions study (notebook), Anne Whitman 1982-1983	51	3
Admissions, admissions study (notebook), Anne Whitman 1981-1982	51	4-5
Admissions, admit-deny policy 1988	51	6
Admissions, agenda, goals 1987	48	73
Admissions, agenda, goals 1986	48	74

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Admissions, agenda, goals 1982	48	75
Admissions, agenda, goals 1980	48	76
Admissions, agenda, goals 1985	50	44
Admissions, annual reports	51	8
Admissions, B - personnel	51	9
Admissions, Michael C. Behnke report to Executive Committee 1993 November	51	27
Admissions, Michael C. Behnke, admission, issues 1985	48	81
Admissions, Michael C. Behnke, agenda 1985	48	82
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Admissions, Michael C. Behnke, strategy 1986 February	48	80
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Admissions, general 1983	48	64
Admissions, general 1984	48	65
Admissions, general 1985	48	66
Admissions, general 1986	48	68
Admissions, general 1993	51	20
Admissions, general 1992	51	21
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Admissions, minority recruitment and admissions 1973-1975	17	8
Admissions, miscellaneous correspondence	58	41
Admissions, MIT admitted student questionnaire plus 1995	51	7
Admissions, office procedures	51	23
Admissions, opportunity awards	51	24
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Admissions, process flowcharts 1993	51	25
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