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Building 14N-118

77 Massachusetts Avenue
Cambridge, MA 02139-4307

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Phone 617.253.5136
Fax 617.258.7305
Email mithistory@mit.edu

MASSACHUSETTS INSTITUTE OF TECHNOLOGY. FACULTY

Records, 1865-

Archival Collection - AC 1

27 volumes, 47 manuscript boxes,
13 deep boxes, 13 cassette boxes
25 cubic feet

1977-4, 1977-139, 1978-24, 1978-32

Processed: 2004

By: Elizabeth Andrews and Jennifer Fauxsmith

ACCESS

The collection is partially restricted.

The minutes are open, but the electronic copy of minutes is open to MIT only; recordings are open 20 years after creation.

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PDF updated 5/28/09

HISTORICAL NOTE

The first recorded meeting of the faculty was held on 25 September 1865, and meetings have been held regularly since then. The faculty is responsible not only for educating the students, but also for making policy decisions on how the Institute functions based on internal and external factors. Topics discussed in faculty meetings include proposals for new courses, student petitions (extensions of deadlines, disciplinary issues, etc.), admission requirements, deaths of faculty members, enrollment and diversity issues, student life, and committee reports.

The officers of the faculty are the chair, the associate chair, the secretary, and ex officio, the president of the Institute. (The president of the Institute is, ex officio, president of the faculty.) In the absence of the president, the chair of the faculty presides at faculty meetings.

Rules of the Faculty was first published in October 1879. The rules outline the structure of the faculty, meetings, committees, course work, grading system, and more. The title was changed to *Rules and Regulations of the Faculty* in 1937. Editions from 1879 through the latest revision are available in the Institute Archives under the classification number T171.M4199. The latest revision is available to members of the MIT community on the faculty web site: <<http://web.mit.edu/faculty/governance/rules/>>. A current list of committees is available online at <<http://web.mit.edu/committees/faculty/>>.

The first written definition of the MIT faculty appeared in the 1921 revision of the *Rules*: “The Faculty consists of the President and all members of the instructing staff with rank of Professor, Associate Professor, or Assistant Professor, and certain Instructors selected by the Executive Committee of the Corporation.” Through the years, the definition has been updated to suit the changing face and needs of the Institute. For instance, in 1932, the dean of students, the registrar and the head librarian were added to the faculty. The current definition can be found online in section 1.10 of the *Rules and Regulations of the Faculty*.

The faculty give out two awards each year: the Harold E. Edgerton Faculty Achievement Award and the James R. Killian, Jr. Faculty Achievement Award. The Harold E. Edgerton Faculty Achievement Award Selection Committee chooses one individual from among the junior (non-tenured) members of the MIT faculty. The award was established in the fall of 1982 as a permanent tribute to Institute Professor Emeritus Harold E. Edgerton for his great and enduring support for younger faculty members over the years. The purpose of the award is to recognize exceptional distinction in teaching and research or scholarship. The James R. Killian, Jr. Faculty Achievement Award Selection Committee chooses one member of the MIT faculty to be the Killian Award Lecturer for the following academic year. The purpose of the award is to recognize extraordinary professional accomplishments by MIT faculty members and to communicate these accomplishments to members of the MIT community. The award was established in the spring of 1971 as a permanent tribute to James R. Killian, Jr., President of the Institute from 1948 to 1959 and Chairman of the MIT Corporation from 1959 to 1971.

*** Chairmen/Chairs of the Faculty**

| | |
|-----------|--|
| 2009-2011 | Thomas A. Kochan |
| 2007-2009 | Bishwapriya Sanyal |
| 2006-2007 | Steven R. Lerman |
| 2005-2006 | Lorna J. Gibson |
| 2003-2005 | Rafael Bras |
| 2001-2003 | Stephen C. Graves |
| 1999-2001 | Stephen R. Lerman |
| 1997-1999 | Lotte Bailyn |
| 1995-1997 | Laurence S. Bacow |
| 1993-1995 | Robert L. Jaffe |
| 1991-1993 | J. Kim Vandiver |
| 1989-1991 | Henry D. Jacoby |
| 1987-1989 | Bernard J. Frieden |
| 1985-1987 | Mary C. Potter |
| 1983-1985 | Arthur C. Smith |
| 1981-1983 | Felix M. H. Villars |
| 1979-1981 | Sheila E. Widnall |
| 1977-1979 | Robert I. Hulsizer, Jr. |
| 1975-1977 | John Ross |
| 1973-1975 | Elias Panayiotis Gyftopoulos |
| 1971-1973 | Hartley Rogers |
| 1969-1971 | William Ted Martin |
| 1967-1969 | Walter Alter Rosenblith |
| 1965-1967 | Charles Poor Kindleberger |
| 1964-1965 | Ascher Herman Shapiro |
| 1963-1964 | Harold Somers Mickley |
| 1962-1963 | Jerrold Reinach Zacharias |
| 1960-1962 | Patrick Mason Hurley |
| 1958-1960 | Philip McCord Morse |
| 1956-1958 | John Torrey Norton |
| 1954-1956 | Martin J. Buerger |
| 1952-1954 | Edwin Richard Gilliland |
| 1951-1952 | Gordon Stanley Brown |
| 1951 | Douglass V. Brown |
| 1950-1951 | John R. Loofbourow |
| | [J. R. Loofbourow died during his term as Chairman. Douglass V. Brown apparently completed the term.] |
| 1949-1950 | Douglass V. Brown |
| 1947-1949 | William H. McAdams |
| 1945-1947 | William H. Timbie |
| 1943-1945 | Henry B. Phillips |
| 1942-1943 | Floyd E. Armstrong |

* In 1993, the Faculty voted to delete any gender specific terminology from the Rules and Regulations of the Faculty. This decision changed the Chairman of the Faculty position to Chair of the Faculty.

| | |
|-----------|-----------------------|
| 1940-1942 | Charles B. Breed |
| 1939-1940 | Harry M. Goodwin |
| 1937-1939 | James F. Norris |
| 1935-1937 | Charles E. Fuller |
| 1933-1935 | William Emerson |
| 1931-1933 | Frederick S. Woods |
| 1929-1931 | Samuel C. Prescott |
| 1927-1929 | Charles L. Norton |
| 1925-1927 | Charles M. Spofford |
| 1923-1925 | Dugald Caleb Jackson |
| 1921-1923 | Edward Furber Miller |
| 1919-1921 | Henry P. Talbot |
| 1917-1919 | Arthur Edwin Kennelly |
| 1915-1917 | Cecil Hobart Peabody |
| 1913-1915 | Harry W. Tyler |
| 1911-1913 | Davis R. Dewey |
| 1909-1911 | Dwight Porter |

PROVENANCE NOTE

In 1977 and 1978 records were acquired from the Registrar's Office and faculty offices. Since then additions to the collection have been transferred regularly to the Institute Archives by the Secretary of the Faculty.

SCOPE AND CONTENT NOTE

The records of the MIT faculty begin with the minutes of the 25 September 1865 meeting and continue to the present day. Among the topics discussed at faculty meetings are proposed degree programs, disciplinary actions, admission and graduation requirements, enrollment and diversity, and issues concerning student life.

The faculty records are a good source of biographical material on faculty since they contain resolutions on the death of members written by faculty peers, and summary biographical material is included in Killian Award and Edgerton Award announcements.

Also included in the faculty minutes are reports of the faculty committees. Academic, student life, and faculty affairs are dealt with in large part by faculty standing committees. The committees have changed over the years in response to the needs of the Institute, the faculty, and students. In 1879 there were four committees: Committee on the Catalogue, Committee on Periodicals, Committee on the Elective Course, and the Committee on the School of Mechanical Arts. In 1892 there were more than three times as many committees. Today there are twelve standing committees and four other committees. The current list of committees is accessible online from the Governance section of the faculty web site. Periodically, the committees were consolidated or dropped as they became

redundant or less useful. The *Rules and Regulations of the Faculty* the time frame or name changes of a particular committee.

The Institute Archives houses separate collections for the following faculty committees:

Committee on Academic Performance, Records, 1957-1992 (AC 196)

Committee on Admissions, Minutes, 1920-1936 (AC 45)

Committee on Educational Survey (Lewis Committee), Records, 1930-1949 (AC 124)

Committee on Graduate School Policy, Records, 1901-[ongoing] (AC 120)

Committee on Nominations, Records, 1951-1963 (AC 194)

Committee on Outside Professional Activities, Records, 1962-1986 (AC 158)

Committee on Petitions, Records, 1946-1951 (AC 197)

Committee on the Library System, Records, 1898-1955, 1999-2002 (AC 370)

Committee on the Undergraduate Program, Records, 1985-[ongoing] (AC 189)

Committee on Undergraduate Policy, Records, 1950-1985 (AC 526)

Faculty Policy Committee, Records, 1985-[ongoing] (AC 188)

Standing Committee on Scholarships, Records, 1891-1894, 1923-1924 (ASC 25)

Standing Committee on Special Laboratories, Records, 1969-1972 (AC 128)

SERIES DESCRIPTIONS

SERIES I. MINUTES OF FACULTY MEETINGS

This series consists of the minutes of faculty meetings, the official record of the proceedings recorded by the secretary of the faculty. Beginning with volume five, each volume is indexed. There is a separate comprehensive card index for the period 1904-1993. Beginning with the 1993-1994 academic year, the minutes are in electronic form and accessible to the MIT community at <<http://libraries.mit.edu/faculty-minutes>>. The agenda summaries on the web serve as a table of contents to the subjects discussed at each meeting. The minutes in volumes 1 to 17 are handwritten, thereafter they are typed. Beginning in October 1975, meeting agendas and supporting materials are included in the folder with the minutes of each meeting.

SERIES II. MINUTES SUPPORT FILES

This series includes agendas (“call to meetings”) correspondence about meetings, reports, and other background material relating to meetings for the periods 26 April 1882-20

December 1900 and 7 May 1900-28 May 1975. After that date, background material is filed with the minutes (Series I) in the folder for each meeting.

SERIES III. MEETING AUDIO RECORDINGS

Recordings are in reel-to-reel tape format from November 1967 through 1996. From 1997 forward, recordings of meetings are in audio cassette and/or DAT tape formats.

Volume/Box**SERIES I. MINUTES**

| | |
|---------|--|
| Vol. 1 | 9/25/1865-5/30/1874 |
| Vol. 2 | 6/1/1874-12/31/1878 |
| Vol. 3 | 1/4/1879-4/19/1882 |
| Vol. 4 | 4/26/1882-12/29/1886 |
| Vol. 5 | 1/12/1887-5/19/1891 (plus bound index) |
| Vol. 6 | 5/26/1891-9/20/1893 (plus bound index) |
| Vol. 7 | 9/27/1893-7/5/1895 |
| Vol. 8 | 9/14/1895-3/17/1897 |
| Vol. 9 | 3/23/1897-2/4/1899 |
| Vol. 10 | 2/9/1899-10/17/1900 |
| Vol. 11 | 10/17/1900-2/5/1902 |
| Vol. 12 | 2/12/1902-3/25/1903 |
| Vol. 13 | 4/1/1903-6/9/1904 |
| Vol. 14 | 6/10/1904-10/31/1905 |
| Vol. 15 | 11/7/1905-3/27/1907 |
| Vol. 16 | 4/3/1907-10/9/1908 |
| Vol. 17 | 10/14/1908-3/16/1910 |
| Vol. 18 | 3/16/1910-12/18/1918 |
| Vol. 19 | 1/15/1919-6/9/1927 |
| Vol. 20 | 9/28/1927-6/7/1934 |
| Vol. 21 | 9/26/1934-6/5/1941 |
| Vol. 22 | 10/1/1941-6/5/1951 |

Volume/Box

| | |
|---------|-----------------------|
| Vol. 23 | 9/12/1951-6/10/1958 |
| Vol. 24 | 9/24/1958-6/7/1966 |
| Vol. 25 | 9/21/1966-6/9/1970 |
| Vol. 26 | 9/16/1970-5/30/1973 |
| Vol. 27 | 9/12/1973-5/28/1975 |
| Box 1 | 10/15/1975-12/15/1976 |
| Box 2 | 2/16/1977-5/27/1981 |
| Box 3 | 9/16/1981-5/29/1985 |
| Box 4 | 9/18/1985-9/15/1989 |
| Box 5 | 2/21/1990-5/15/1996 |
| Box 6 | 10/16/1996-12/19/2001 |
| Box 7 | 2/20/2002-5/16/2007 |
| Box 8 | 9/19/2007- |

Box

SERIES II. MINUTES SUPPORT FILES

| | |
|----|----------------------|
| 1 | 4/26/1882-12/20/1886 |
| 2 | 5/7/1900-12/17/1902 |
| 3 | 1/7/1903-12/7/1904 |
| 4 | 12/14/1904-5/12/1905 |
| 5 | 6/1/1905-12/16/1914 |
| 6 | 1/20/1915-1/21/1920 |
| 7 | 2/18/1920-5/18/1921 |
| 8 | 1/18/1922-5/20/1924 |
| 9 | 6/5/1924-2/17/1926 |
| 10 | 3/17/1926-2/2/1928 |
| 11 | 2/15/1928-6/5/1930 |
| 12 | 6/13/1930-4/13/1932 |
| 13 | 5/18/1932-5/16/1934 |
| 14 | 5/31/1934-5/20/1936 |
| 15 | 6/4/1936-6/2/1938 |
| 16 | 6/8/1938-3/19/1941 |
| 17 | 4/16/1941-6/2/1943 |
| 18 | 10/20/1943-1/16/1946 |
| 19 | 2/20/1946-3/17/1948 |
| 20 | 4/14/1948-6/7/1949 |
| 21 | 9/21/1949-1/17/1951 |
| 22 | 1/30/1951-6/5/1951 |

Box

| | |
|----|----------------------|
| 23 | 9/12/1951-5/21/1952 |
| 24 | 6/3/1952-10/21/1953 |
| 25 | 11/18/1953-6/3/1955 |
| 26 | 9/21/1955-5/16/1956 |
| 27 | 6/5/1956-7/25/1956 |
| 28 | 9/19/1956-1/29/1957 |
| 29 | 2/20/1957-5/15/1957 |
| 30 | 6/4/1957-10/16/1957 |
| 31 | 11/20/1957-2/4/1958 |
| 32 | 2/19/1958-5/21/1958 |
| 33 | 6/10/1958-2/3/1959 |
| 34 | 2/18/1959-9/21/1960 |
| 35 | 10/19/1960-9/25/1963 |
| 36 | 10/16/1963-1/31/1967 |
| 37 | 2/15/1967-12/17/1969 |
| 38 | 1/15/1970-5/31/1972 |
| 39 | 9/13/1972-5/28/1975 |

(All meetings recorded on
reel to reel audio tape unless
otherwise noted)

Box**SERIES III. MEETING AUDIO RECORDINGS**

- | | |
|---|---------------------------------|
| 1 | 11/15/67 |
| | 12/18/68 |
| | 1/15/69 |
| | 2/4/69 |
| | 2/19/69 |
| | 3/19/69 |
| | 4/16/69 |
| | 4/25/69 |
| | 4/28/69 |
| | 5/16/69 |
| | 9/24/69 |
| | 10/10/69 |
| | 10/22/69 |
| | 11/19/69 |
| | 12/17/69 |
| | 1/15/70 |
| 2 | 1/20/70 |
| | 2/11/70 |
| | 2/18/70 |
| | 4/15/70 |
| | 5/17/70 |
| | 5/26/70 |
| | 9/16/70 |
| | 10/21/70 |
| | 11/18/70 |
| | 1/20/71 |
| | 2/17/71 |
| | 2/18/71 (cassette only, box 14) |
| | 3/5/71 |
| | 3/17/71 |
| | 4/21/71 |
| | 5/19/71 |
| | 6/2/71 |
| | 9/15/71 |
| 3 | 10/21/71 |
| | 11/17/71 |
| | 12/15/71 |
| | 1/12/72 |
| | 2/16/72 |
| | 3/15/72 |

(All meetings recorded on
reel to reel audio tape unless
otherwise noted)

Box

| | |
|----------|----------|
| 3 | 4/19/72 |
| | 4/28/72 |
| | 5/12/72 |
| | 5/12/72 |
| | 5/17/72 |
| | 5/24/72 |
| | 5/31/72 |
| | 9/13/72 |
| | 10/18/72 |
| | 11/15/72 |
| | 12/20/72 |
| | 2/21/73 |
| | 4 |
| 4/18/73 | |
| 5/16/73 | |
| 5/23/73 | |
| 5/30/73 | |
| 9/12/73 | |
| 9/17/73 | |
| 11/21/73 | |
| 12/19/73 | |
| 2/20/74 | |
| 3/20/74 | |
| 4/17/74 | |
| 5/15/74 | |
| 5 | 5/22/74 |
| | 5/29/74 |
| | 9/11/74 |
| | 10/16/74 |
| | 11/20/74 |
| | 12/2/74 |
| | 12/18/74 |
| | 2/19/75 |
| | 3/19/75 |
| | 4/2/75 |
| | 4/4/75 |
| | 4/16/75 |
| | 5/21/75 |
| | 5/28/75 |
| | 9/10/75 |
| 10/15/75 | |

(All meetings recorded on
reel to reel audio tape unless
otherwise noted)

Box

- 6 11/19/75
 12/17/75
 2/18/76
 3/21/76
 5/19/76
 9/15/76
 10/20/76
 11/17/76
 12/15/76
 2/16/77
 3/16/77
 4/20/77
 5/18/77
 6/1/77
- 7 10/19/77
 11/16/77
 12/21/77
 2/15/78
 3/15/78
 4/19/78
 5/17/78
 5/31/78
 9/12/79 (cassette only, box 14)
 10/5/79 (cassette only, box 14)
 11/21/79 (cassette only, box 14)
 12/79 (cassette only, box 14)
 2/20/80 (cassette only, box 14)
 3/19/80 (cassette only, box 14)
 5/28/80 (cassette only, box 14)
 5/29/80 (cassette only, box 14)
 10/15/80 (cassette only, box 14)
 11/19/80 (cassette only, box 14)
 12/17/80 (cassette only, box 14)
 3/18/81 (cassette only, box 14)
 4/15/81 (cassette only, box 14)
 5/19/81 (cassette only, box 14)
 5/27/81 (cassette only, box 14)
 9/16/81 (cassette only, box 21)
 9/30/81 (cassette only, box 21)
 10/21/81 (also on cassette, box 21)
 11/18/81 (also on cassette, box 21)
 12/16/81 (also on cassette, box 21)
 2/17/82 (also on cassette, box 21)

(All meetings recorded on
reel to reel audio tape unless
otherwise noted)

Box

- 7 3/17/82 (also on cassette, box 21)
 4/21/82 (also on cassette, box 21)
 5/19/82 (also on cassette, box 21)
 5/26/82 (also on cassette, box 21)
 9/16/82 (cassette only, box 21)
- 8 10/20/82 (also on cassette, box 16)
 11/17/82 (also on cassette, box 16)
 2/16/83 (also on cassette, box 16)
 3/16/83 (also on cassette, box 16)
 4/20/83 (also on cassette, box 16)
 5/18/83 (also on cassette, box 16)
 5/24/83 (also on cassette, box 16)
 9/21/83 (also on cassette, box 16)
 10/19/83 (also on cassette, box 16)
 11/16/83 (also on cassette, box 16)
 12/13/83 (also on cassette, box 16)
 12/21/83 (also on cassette, box 16)
 2/15/84 (also on cassette, box 17)
 3/21/84 (also on cassette, box 17)
 4/18/84 (also on cassette, box 17)
 5/16/84 (also on cassette, box 17)
- 9 5/30/84 (also on cassette, box 17)
 9/19/84 (also on cassette, box 17)
 10/17/84 (also on cassette, box 17)
 2/20/85 (also on cassette, box 17)
 3/20/85 (also on cassette, box 17)
 4/17/85 (also on cassette, box 17)
 5/15/85 (also on cassette, box 17)
 5/29/85 (also on cassette, box 17)
 10/16/85 (also on cassette, box 17)
 11/20/85 (also on cassette, box 18)
 12/18/85 (also on cassette, box 18)
 3/19/86 (also on cassette, box 18)
 4/3/86 (also on cassette, box 18)
 4/16/86 (also on cassette, box 18)
 5/21/86 (also on cassette, box 18)
 5/28/86 (also on cassette, box 18)
 10/15/86 (also on cassette, box 18)
 11/19/86 (also on cassette, box 18)
- 10 3/18/87 (also on cassette, box 18)
 4/15/87 (also on cassette, box 19)

(All meetings recorded on
reel to reel audio tape unless
otherwise noted)

Box

- 10 5/20/87 (cassette only, box 19)
 10/21/87 (also on cassette, box 19)
 11/18/87 (also on cassette, box 19)
 2/17/88 (also on cassette, box 19)
 3/16/88 (also on cassette, box 19)
 4/20/88 (also on cassette, box 19)
 5/18/88 (also on cassette, box 19)
 5/24/88 (also on cassette, box 19)
 10/19/88 (also on cassette, box 19)
 11/16/88 (also on cassette, box 19)
 12/21/88 (also on cassette, box 19)
 2/15/89 (also on cassette, box 20)
 3/15/89 (also on cassette, box 20 - 2 tapes)
- 11 4/19/89 (also on cassette, box 20)
 5/3/89 (also on cassette, box 20)
 5/19/89 (also on cassette, box 20)
 5/31/89
 10/18/89 (also on cassette, box 20)
 11/15/89 (also on cassette, box 20)
 2/21/90 (also on cassette, box 20)
 3/21/90 (also on cassette, box 20)
 4/11/90 (also on cassette, box 20)
 4/18/90 (also on cassette, box 20)
 5/2/90 (also on cassette, box 21)
 5/16/90 (also on cassette, box 21)
 10/17/90 (also on cassette, box 21)
 11/28/90 (also on cassette, box 21)
 2/20/91 (also on cassette, box 21)
 4/17/91
 5/15/91 (2 tapes)
 5/29/91
- 12 10/16/91 (also on cassette, box 21)
 11/20/91 (also on cassette, box 21)
 2/19/92 (also on cassette, box 22)
 4/15/92 (also on cassette, box 22)
 10/21/92 (also on cassette, box 22)
 11/18/92 (also on cassette, box 22)
 12/16/92 (also on cassette, box 22)
 2/16/94 (cassette only, box 22)
 3/17/93 (also on cassette, box 22)
 4/21/93 (also on cassette, box 22)
 5/19/93 (cassette only, box 22)

(All meetings recorded on
reel to reel audio tape unless
otherwise noted)

Box

- 10/20/93
11/17/93 (also on cassette, box 22)
2/16/94 (also on cassette, box 22)
3/16/94 (also on cassette, box 22)
4/20/94 (also on cassette, box 22)
5/18/94 (also on cassette, box 22)
- 12
- 13
- 9/21/94
10/19/94
11/16/94
3/15/95
4/19/95
5/17/95
10/18/95
11/15/95
2/21/96
3/20/96
4/17/96
- 14
- Cassette tapes, 2/18/71; 9/12/79 - 5/27/81
- 15
- Cassette tapes, 9/16/81 - 9/16/82
- 16
- Cassette tapes, 10/20/82 - 12/21/83
- 17
- Cassette tapes, 2/15/84 - 10/16/85
- 18
- Cassette tapes, 11/20/85 - 3/18/87
- 19
- Cassette tapes, 4/15/87 - 12/21/88
- 20
- Cassette tapes, 2/15/89 - 4/18/90
- 21
- Cassette tapes, 5/2/90 - 11/20/91
5/2/90
- 22
- Cassette tapes
2/19/92
4/15/92
5/20/92
10/21/92
12/16/92
3/17/93
4/21/93

(All meetings recorded on
reel to reel audio tape unless
otherwise noted)

Box

22 11/17/93
2/16/94
3/16/94
4/20/94
5/18/94
11/20/95 (Digital only)
10/16/96 (Digital only)

(Note: no cassette tapes for the following meetings:

1993: 10/20

1994: 9/21, 10/19, 11/16

1995: 2/15, 3/15, 4/19, 5/17, 10/18, 11/15

1996: 2/21, 3/20, 4/17, 5/15)

23 Cassette tapes (D=also on Digital Audio Tape)
2/19/97 D
3/19/97 (only 2 of 2) D complete
4/16/97 D only
5/21/97 D
10/15/97
11/19/97 D

(Note: reel to reel discontinued after 1997)

24 2/18/98 D
3/18/98 D only
4/15/98 D only
5/20/98 D
9/16/98 D only
10/21/98 D
11/18/98 D
12/16/98 D
3/17/99 D
4/21/99 D
5/19/99 D only
9/15/99 D

25 11/17/99 D
12/15/99 D only
2/16/00 D
3/15/00 D
4/19/00 D
5/17/00 D
10/18/00 - no tape

Box

25 11/15/00 - no tape
 2/21/01 D only
 3/21/01 D
 4/18/01 D only
 5/16/01 D

26 9/19/01 D
 10/17/01 D
 12/19/01 D
 2/20/02 D
 3/18/02 D only
 4/17/02 D
 5/15/02 D