



Music and Media Program Head



Job Summary

The MIT Libraries seek a dynamic, collaborative, and innovative professional to serve as the Music and Media Program Head.

MIT's unique technology environment informs its vibrant and diverse musical life. Using encoding and gestural controllers to compose and perform music, teaching cross-disciplinary courses in sound studies, designing and producing mixed-media performance art, and creating a toolkit for computer-aided musicology are examples of the ways music and media on campus are evolving. Our community of passionate music-lovers and music-makers encompasses a range of tastes from early music to *avant garde*, from chamber music to a laptop orchestra to a Senegalese drumming ensemble. The Music and Media Program Head will be joining a tech- and media-savvy campus.

The Music and Media Program Head will lead in exploring and implementing future-oriented strategies for the Lewis Music Library. Reporting within the Research and Learning directorate, this position will contribute to MIT's teaching and learning by:

- Collaborating with Music and Theater Arts faculty to advance a strategic vision for a music library in the computational age
- Incorporating multimedia and emerging technologies into existing services and collections, including an on-site Audio Lab
- Envisioning and implementing digital initiatives related to music, audio, and multimedia
- Providing course-integrated instruction and contributing to wide-ranging discussions on intellectual property, digital humanities, and discovery and sharing of music in the digital age
- Leading and directing all operations of the Lewis Music Library, including developing, managing, and coaching full time, part time, and student staff (2.7 FTE plus students)
- Developing and managing tangible and digital collections of materials in all formats relevant to music, sound, and audio technology, and the history of these technologies
- Offering expert research and reference support
- Planning, delivering, and promoting programs and special events
- Working with the library resource development staff to cultivate and steward potential donors, initiate grants, and obtain selected gifts in kind

Required qualifications:

- MLS/MLIS plus BA in music, OR advanced degree in music
- Minimum of 5 years relevant professional experience, including supervision and program oversight
- Demonstrated ability to apply deep subject expertise to collections strategy, research consultation, and instruction
- Knowledge of best practices in selection and management of collections of musical materials in all formats
- Demonstrated experience applying principles of diversity and inclusion in service development

- Strong collaborative, organizational and communication skills across multiple contexts, such as reports and presentations, working with student teams, leading projects involving multiple diverse stakeholders, leading and participating in meetings
- A mix of knowledge and skills which may include:
 - Audio technology and computer applications relevant to music and/or sound engineering
 - Digital scholarship, text or data mining, music encoding, digital exhibits, and/or computer-assisted composition
 - Teaching experience
 - Issues related to music cataloging and metadata and discovery of music materials
 - Archival practice and/or digital preservation

Preferred qualifications

- MLS/MLIS AND an advanced degree in music
- Record of accomplishment in scholarship, musical performance, sound engineering, or composition
- Experience in supporting a music program with an active performance component
- Experience in fundraising through donor relations and/or grant writing
- Experience in designing, planning, and promoting events

SALARY AND BENEFITS:

\$86,103 minimum salary. Actual salary will depend on qualifications and experience. MIT offers excellent benefits including a choice of health and retirement plans, a dental plan, tuition assistance, and fully subsidized MBTA passes for local bus and subway service. Flexible work arrangements, including flex-time and telecommuting, are considered for positions that meet established criteria. The MIT Libraries is a collegial and supportive working environment and fosters professional growth of staff with management training and travel funding for professional meetings.

APPLICATION PROCESS:

Apply online at: <http://careers.mit.edu/>; applications must include cover letter and resume. Priority will be given to applications received by **March 25, 2020**; position open until filled. MIT is strongly and actively committed to diversity within its community and particularly encourages applications from qualified women and minority candidates. Professionals who enthusiastically embrace the empathy, courage, self- reflection and respect of a multi-cultural, diverse and inclusive workplace, and who strive to incorporate those values in their work and interactions are encouraged to apply.