The MIT Libraries seeks an enthusiastic professional to participate in and lead collection development and management activities across the organization. The ideal candidate will be an adaptive, innovative, and strategic thinker who values collaboration, can successfully manage projects, and who has experience with research collections in the Arts & Humanities. The Arts & Humanities at MIT are vibrant and interdisciplinary, and play a crucial role in an MIT education.

The Collections Strategist will work closely with an interdisciplinary team of strategists that provides holistic strategy and direction in collection development and management within the Libraries. S/he will take a leadership role in developing and managing collections projects, and will use data to inform decision-making. The Strategist will serve as the collections leader for the Arts & Humanities Community of Practice (A&H CoP), a forum of ten A&H librarians who creatively and collaboratively approach shared collections decisions and priorities. S/he will engage with the A&H librarians to build collections in light of policies and activities in outreach, access, metadata creation, rights management, and curation. In addition, the Collections Strategist will have selection responsibilities in general subject resources that broadly serve the Arts & Humanities community’s teaching and research. It is expected that the incumbent have a commitment to following trends in library collections, scholarly communications, and research and education in the Arts & Humanities.

REQUIRED QUALIFICATIONS for the position include:

- MLS/MLIS from an ALA-accredited institution or equivalent combination of education and experience
- Minimum of three years’ collection development experience
- A demonstrated understanding of the literature and information sources used in one or more Arts or Humanities disciplines
- Potential and enthusiasm for leading change and implementing new services and work methods
- Evidence of ability to summarize, present and communicate data to diverse audiences
- A collaborative approach to problem solving and working across organizational boundaries
- Strong analytical skills
- Experience working with vendors and publishers
- Proven interest and commitment to be engaged in research literature, publishing practices, and emerging trends in areas of the Arts and Humanities.
- Demonstrated project management skills
- Excellent oral and written communication skills
- Ability to work with geographically-distributed physical collections with limited accessibility

Preferred

- Bachelor’s or advanced degree in the Arts or Humanities or significant experience working with Arts or Humanities collections
- Demonstrated vendor negotiation skills
- Grant-writing experience

SALARY AND BENEFITS: $54,000 minimum. Actual salary and appointment level will depend on qualifications and experience. MIT offers excellent benefits including a choice of health and retirement plans, a dental plan, tuition assistance and a relocation allowance. The MIT Libraries afford a flexible and collegial working environment and foster professional growth of staff with management training and travel funding for professional meetings.
Apply online at: [http://hrweb.mit.edu/staffing/](http://hrweb.mit.edu/staffing/). Applications must include cover letter, resume, and contact information for three references. Review of applications will begin January 7, 2015. MIT is strongly and actively committed to diversity within its community and particularly encourages applications from qualified women and minority candidates.

The MIT Libraries support the Institute’s programs of research and study with holdings of more than 2.9 million print volumes and 3.1 million special format items, and terabytes of MIT-owned digital content. In addition, rare special collections, Institute records, historical documents, and papers of noted faculty are held in the Institute Archives and Special Collections. Library resources and services are accessible to students and researchers through the Libraries’ website ([http://libraries.mit.edu/](http://libraries.mit.edu/)), and library spaces are widely available for both collaborative work and quiet study. Library resources are supplemented by innovative services for bioinformatics, GIS, metadata, social science and other research data. Through a culture that encourages innovation and collaboration, the MIT Libraries are redefining the role of the 21st century library – making collections more accessible than ever before, and shaping the future of scholarly research. Library staff, at all levels, contribute to this spirit of innovation and to the mission of promoting learning, discovery and the advancement of knowledge at MIT and beyond.

The Libraries maintain memberships and affiliations in ArchivesSpace, arXiv, Association of Research Libraries, the BorrowDirect, Boston Library Consortium, DDI Alliance, DuraSpace, HathiTrust, CLIR/Digital Library Federation, Coalition of Networked Information, Coalition of Open Access Policy Institutions, EDUCAUSE, National Digital Stewardship Alliance, NISO, North East Research Libraries, OCLC Research Library Partnership, and ORCID. The Libraries utilize Ex Libris’ Aleph for its integrated library system and have recently deployed EBSCO’s Discovery Service. DSpace@MIT, a digital repository developed over the past ten years by the MIT Libraries, serves to capture, preserve and communicate the intellectual output of MIT’s faculty and research community. Other MIT repositories include: Dome, a second DSpace instance, providing access to a sizable image collection and other digital collections owned by the MIT Libraries; the MIT Geodata Repository for a diverse collection of GIS Data; and MIT’s DataVerse for licensed social science datasets.

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