The Quick and Easy Guide to Using the Barker Media Room

How do I...

Turn on the TV?
1. Always turn the TV “on” using the power button on the black control box under the TV screen.

Use a laptop to display to the TV?
1. After turning the power “on” - press the “PC” button on the control box.
2. Plug the video cable on the lectern into your laptop. You can also plug the audio cable jack into your laptop’s “headphone” or “line out” jack if you require sound.
3. You should now have audio and video from your laptop on the large screen.

Watch TV?
1. After turning the power “on” - press the “Cable” button on the control box.
2. Use the channel buttons on the control box to change channel.

Watch a DVD?
1. After turning the power “on” - press the “DVD” button on the control box.
2. Insert a DVD into the DVD player below the TV.
3. Use the controls on the DVD player to navigate the DVD.

Watch a VHS film?
1. After turning the power “on” - press the “VCR” button on the control box.
2. Insert a tape into the VCR player below the TV. If you do not see the video being played, please press the “Source” button the VCR.
3. Use the controls on the VCR player to navigate.

Make or receive a teleconference call?
Directions for teleconferencing using the Tandberg H.323 compatible system are on a separate sheet.

Most importantly/troubleshooting tips:

- Please do not use the power button directly on the TV. Please use the “ON” button on the black control box under the TV.

- Please do not use the “source” button on the VCR/DVD unit. You can change from DVD to VCR source on the black control box. This assures the highest quality picture.

- If the VCR/DVD isn’t working - make sure the power button on the actual unit is turned on.