ASSOCIATE DIRECTOR FOR INFORMATION TECHNOLOGY & DIGITAL DEVELOPMENT

The MIT Libraries seek an innovative and enterprising leader to fill its senior technology position. The Associate Director for Information Technology and Digital Development leads the Libraries' technology strategy and manages IT development in furtherance of the Libraries’ initiatives and priorities. S/he has broad responsibility for information technology across the Libraries, including the assessment of IT trends and maintenance of important relationships with key players outside the Libraries.

Reporting to the Director of Libraries, the Associate Director plays an essential role in shaping the future of the MIT Libraries’ digital environment. S/he provides strategic direction to ensure that the Libraries maintain a scalable and sustainable technology infrastructure, provide reliable computing services for library users and staff including robust web and virtual services, and support expanding digital initiatives for strategic priorities that include digital learning, global engagement, scholarly publishing, and content management and curation services. The Associate Director will collaborate with the Director of Research to support the advancement of the Libraries’ digital technology research efforts and to facilitate technology transfer into the enterprise library environment.

The Associate Director is a member of the senior management team and contributes to long-range planning, program development and evaluation, resource development, budget formulation, staff planning and development, and allocation of resources in support of the Libraries’ mission. S/he also provides leadership in the coordination and assessment of IT operations and innovation throughout the MIT Libraries.

The Associate Director serves as the Libraries’ primary liaison with MIT’s Information Services and Technology department as well as other IT service organizations at the Institute. S/he is a key representative for the MIT Libraries with organizations such as the Coalition for Networked Information, EDUCAUSE, DuraSpace, Digital Preservation Network, Digital Library Federation, and the Digital Public Library of America, collaborating and participating actively in the national and international development of digital library models, standards, and solutions at scale.

QUALIFICATIONS: Master’s degree in library or information science from an ALA-accredited program, or a master’s degree in a relevant field. Seven or more years of increasingly responsible management and supervisory experience in an academic or research institution. Demonstrated knowledge of current trends and issues in the application of technology to libraries and higher education. Experience in planning for the delivery of information resources in a diverse computing environment. Demonstrated experience building and maintaining effective partnerships and collaborations. The ability to develop creative solutions, meet deadlines, and a demonstrated record of leadership and achievement in the academic library profession or a related profession. Demonstrated experience in successfully managing technology staff, teams and projects. Evidence of excellent communication, interpersonal, analytical, and problem-solving skills.

SALARY AND BENEFITS: Salary based on qualifications and experience. MIT offers excellent benefits including a choice of health and retirement plans, a dental plan, tuition assistance and a relocation
allowance. The MIT Libraries afford a flexible and collegial working environment and foster professional growth of staff with management training and travel funding for professional meetings.

**APPLICATION PROCESS:** Inquiries, nominations and applications, including a cover letter and resume should be sent electronically and in confidence to:

Alan Wichlei, Vice President & Director  
Beverly Brady, Senior Associate  
Isaacson, Miller  
263 Summer Street  
Boston, MA  02210

MITLibraries@imsearch.com

Review of applications will begin September 16, 2013 and will continue until the position is filled. MIT is strongly and actively committed to diversity within its community and particularly encourages applications from qualified women and minority candidates.

The MIT Libraries support the Institute’s programs of research and study with holdings of more than 2.9 million print volumes and 3.1 million special format items, and terabytes of MIT-owned digital content. In addition, rare special collections, Institute records, historical documents, and papers of noted faculty are held in the Institute Archives and Special Collections. The library budget is approximately $24M and the staff is comprised of 170 members. Library resources and services are accessible to students and researchers through the Libraries’ website ([http://libraries.mit.edu/](http://libraries.mit.edu/)), and library spaces are widely available for both collaborative work and quiet study. Library resources are supplemented by innovative services for bioinformatics, GIS, metadata, and social science and other research data. Through a culture that encourages innovation and collaboration, the MIT Libraries are working to redefine the role of the 21st century library – making collections more accessible than ever before, and shaping the future of scholarly research. Library staff, at all levels, contribute to this spirit of innovation and to the mission of promoting learning, discovery and the advancement of knowledge at MIT and beyond.

The MIT Libraries maintain memberships and affiliations in ArchivesSpace, arXiv, Association of Research Libraries, BorrowDirect, Boston Library Consortium, DDI Alliance, DuraSpace, HathiTrust, CLIR/Digital Library Federation, Coalition of Networked Information, Coalition of Open Access Policy Institutions, EDUCAUSE, National Digital Stewardship Alliance, NISO, North East Research Libraries, OCLC Research Library Partnership, and ORCID. The Libraries utilize Ex Libris’ Aleph for its integrated library system and have recently deployed EBSCO’s Discovery Service. DSpace@MIT, a digital repository developed over the past ten years by the MIT Libraries, serves to capture, preserve and communicate the intellectual output of MIT’s faculty and research community. Other MIT repositories include: Dome, a second DSpace instance, providing access to a sizable image collection and other digital collections owned by the MIT Libraries; the MIT Geodata Repository for a diverse collection of GIS Data; and MIT’s DataVerse for licensed social science datasets.

*July 2013*