The MIT Libraries seek a forward-looking and enterprising professional familiar with the use and communication of research information of all formats in business, management, marketing, and finance to shape and deliver programs of instruction, reference, outreach, and resource selection in order to serve as liaison to the Sloan School of Management and the MIT Community. The Sloan program is a highly ranked, growing program that includes more than 200 faculty and lecturers, more than 1,400 graduate students, and a small undergraduate program, making it among the largest programs at MIT. Sloan is known for its focus on innovation, entrepreneurship, and global programs which are aligned with MIT’s strategic initiatives.

The Business and Management Librarian serves as the Libraries expert on the research, learning culture, and information practices of the Sloan School of Management. The librarian maintains an active outreach program with the Sloan School to ensure their awareness of library services. S/he actively works to maintain and build connections within the assigned communities and provides information-related instruction closely tied to the curricular goals of the School. S/he will participate in a collaborative environment at the Dewey Library to provide in-depth reference support. S/he selects and advocates for the acquisition and discovery of research materials for business and management and actively works with vendors of licensed resources in these areas. The Business and Management Librarian collaborates with colleagues in other library departments to understand and support the business and management needs across disciplines at MIT. S/he promotes the Libraries’ repository-based services and provides support for scholarly publishing initiatives, such as recruitment of faculty-created research materials for inclusion in MIT’s Open Access collections.

The Business and Management Librarian reports to a manager in the Liaison, Instruction & Reference Services (LIRS) department and is a participating member of the Social Science and Management Community of Practice with fellow liaison librarians. S/he participates actively in department- and system-wide initiatives, serves on committees and task forces, and is expected to communicate actively with fellow professionals through research, writing or presentations, and/or professional service activities. Opportunities are available to have leadership or coordination roles for services within the department.

REQUIRED QUALIFICATIONS for the position include:

- MLS/MLIS from an ALA-accredited institution, or an advanced degree in business or management with a willingness to pursue an MLS/MLIS.
- Experience in or capacity for developing creative and entrepreneurial approaches to promoting and delivering reference, instruction and/or outreach services to a research community.
- Demonstrated interest in and capacity to develop programs for current trends such as finance, entrepreneurship, open access, content management, intellectual property issues, etc.
- Background or professional experience in or understanding of the information needs in business and management.
- Demonstrated interest and enthusiasm for developing and maintaining relationships with user communities.
- Experience in or substantial demonstrated capacity for developing a research level collection in Business and Management and information.
- Collaborative approach to problem solving and working across organizational boundaries in service of user needs.
- Independence and initiative in liaison work, including ability to be flexible and manage competing priorities.
- Facility, mastery, and independent exploration of appropriate technologies in service of user needs.
- Highly developed communication skills, both oral and written
- Excellent interpersonal skills, including ability to effectively collaborate with colleagues

Preferred:

- An advanced degree in business or management or a related field.
- A deep understanding of the literature and information sources used within business, management or finance, sufficient to provide high quality support to advanced students and researchers.
Knowledge of scholarly communication practices in business and management, particularly trends and challenges related to open access.

Experience in leading or coordinating information-related services.

**SALARY AND BENEFITS:** $54,500 is minimum entry-level salary. Actual salary and appointment classification (Librarian I or II, or other) will depend on qualifications and experience. MIT offers excellent benefits including a choice of health and retirement plans, a dental plan, tuition assistance and a relocation allowance. The MIT Libraries afford a flexible and collegial working environment and foster professional growth of staff with management training and travel funding for professional meetings.

Apply online at: [http://hrweb.mit.edu/staffing/](http://hrweb.mit.edu/staffing/). Applications must include cover letter, resume, and contact information for three references. Priority will be given to applications received by March 9, 2015; position open until filled. MIT is strongly and actively committed to diversity within its community and particularly encourages applications from qualified women and minority candidates.

The MIT Libraries support the Institute’s programs of research and study with holdings of more than 2.9 million print volumes and 3.1 million special format items, and terabytes of MIT-owned digital content. In addition, rare special collections, Institute records, historical documents, and papers of noted faculty are held in the Institute Archives and Special Collections. Library resources and services are accessible to students and researchers through the Libraries’ website ([http://libraries.mit.edu/](http://libraries.mit.edu/)), and library spaces are widely available for both collaborative work and quiet study. Library resources are supplemented by innovative services for bioinformatics, GIS, metadata, social science and other research data. Through a culture that encourages innovation and collaboration, the MIT Libraries are redefining the role of the 21st century library – making collections more accessible than ever before, and shaping the future of scholarly research. Library staff, at all levels, contribute to this spirit of innovation and to the mission of promoting learning, discovery and the advancement of knowledge at MIT and beyond.

The Libraries maintain memberships and affiliations in ArchivesSpace, arXiv, Association of Research Libraries, the BorrowDirect, Boston Library Consortium, DDI Alliance, DuraSpace, HathiTrust, CLIR/Digital Library Federation, Coalition of Networked Information, Coalition of Open Access Policy Institutions, EDUCAUSE, National Digital Stewardship Alliance, NISO, North East Research Libraries, OCLC Research Library Partnership, ORCID, and TRAIL. The Libraries utilize Ex Libris’ Aleph for its integrated library system and have recently deployed EBSCO’s Discovery Service. DSpace@MIT, a digital repository developed over the past ten years by the MIT Libraries, serves to capture, preserve and communicate the intellectual output of MIT’s faculty and research community. Other MIT repositories include: Dome, a second DSpace instance, providing access to a sizable image collection and other digital collections owned by the MIT Libraries; the MIT Geodata Repository for a diverse collection of GIS Data; and MIT’s DataVerse for licensed social science datasets.

*February 2015*